



**Municipality of French River  
Report to Council  
by the Environmental Department**

**RE: Waste Management Operations  
(Continuation of report dated November 1st, 2023)**

**OBJECTIVE:** To provide further information on item #2 of the waste collection operations report, interim emergency solution for waste management system, and provide council a plan for public consultation.

**BACKGROUND:**

Further to the previous waste management operations report that was submitted at the Regular Council Meeting of November 1<sup>st</sup>, 2023, council collectively directed staff to report on financial considerations for item #2 (compactable bins/ modified sites) to include waste collection services for Shaw Road and Monetville locations, contact the Ministry of Environment, Conservation and Parks (MOECP) to investigate the emergency use of 40-yard roll off bins at transfer stations should our waste collection vehicles fail, and provide council with a public consultation plan to review at the next regular council meeting.

**ANALYSIS:**

Item #2 – The Closure of the Shaw Road and Monetville Transfer Site locations was firstly a recommendation from the third-party consultant J2PG which completed the municipality’s waste collection operations review in 2020. The recommendation came from misuse of those locations by other neighboring municipalities and to implement controls at the sites would be challenging as they do not have hydro and site expansion would be required on property that does not belong to the Municipality.

The following financial considerations are ***preliminary***. It should be noted that the Monetville site would need to be relocated as the current site is on private property and has an outdated lease agreement in which the property owner will not renew on the terms that would consist of fencing off the access to the property.

Item Description – Capital Costs	Estimated Value
Monetville – Site Purchase	\$ 634,852.00
Shaw Road – Site Expansion	\$ 589,852.00
<b>Total Capital Costs</b>	<b>\$ 1,224,704.00</b>

Item Description – Annual Operating Costs	Estimated Value
Includes -Amortization, Maintenance, 40 Yard Roll Off -Dump and Return, Staffed	\$ 381,810.40
<b>Total Operating Costs</b>	<b>\$ 381,810.40</b>

### **Interim Emergency Solution:**

Staff have been unsuccessful in communicating with the MOECP to update them on the status of our waste collection system and will require additional time.

### **Public Consultation Plan:**

The Municipality will engage the community and stakeholders in the decision-making process by providing platforms for sharing information and gathering feedback.

Staff proposes that the main public consultation be focused on a survey to provide each household an equal opportunity to provide feedback in writing. The Municipality has recently conducted two surveys in relation to other municipal initiatives and the participation surpassed our expectations and resulted in the collection of important statistical data and comments.

Survey research has become an important, beneficial, and popular tool for municipalities. It is a way of gathering information from a large and diverse population, it reduces time needed to collect and process data, it is cost effective, it helps to identify opportunities and potential obstacles or issues that may arise when implementing a new or a change in a municipal program, process, or service.

A two-tier public consultation is being proposed to solicit feedback on the options being considered:

1. Input to be solicited through a survey - notice of survey mailed to each household, shared on social media and on the municipal website, the online survey to be available through a link on social media and on the website, paper copies available in person at the municipal office; and
2. In-person and Virtual Public Consultation Session - Staff to present survey findings/feedback from Consultation Period received to date, opportunity for verbal (in-person and virtual) presentations and additional opportunity for those who did not fill out the survey.

The Survey will be accompanied by an information package which will consist of background information, meeting links from past environmental advisory committee meetings, regular council meetings, and the third-party waste collection operational review. It will outline the purpose of the consultation, identify the two options being considered, provide detailed information on both options, timelines for implementation, impact on taxation, service levels, consultation period timelines, and methods in which to provide feedback.

The Consultation period will be for a minimum of 45 days from the launch date. Staff will present the solicited information to Council during the special meeting on January 24<sup>th</sup>, 2024.

### **Anticipated Timeline:**

**November 22<sup>nd</sup>, 2023** - Launch of Consultation

**November 22<sup>nd</sup>, 2023, to January 6<sup>th</sup>, 2024** - Consultation period (45 days)

**January 24<sup>th</sup>, 2024** - **Special Council Meeting/Public Consultation Session**

## **BUDGET/LEGAL IMPLICATIONS**

Tax levy increases included in the report presented at Council meeting of November 1, 2023, did not include the tax levy increase required to pay for the principal portion of the capital loans. The table below reflects the tax levy required to pay both the interest and principal portions of the capital loans.

<b>Item Description</b>	<b>Annual Operating Cost (incl. capital loan principal)</b>	<b>General Tax Levy Increase</b>
<b>Current System</b>	\$306,400.00	N/A
<b>Item #2 – Compactable Roll Off Bins (Noelville and Alban)</b>	\$499,290.00	3.56%
<b>Item #2 – Compactable Roll Off Bins (Noelville, Alban, Shaw and Monetville)</b>	\$1,046,172.00	13.65%
<b>Item #3 – Curbside Waste/Recycling (without adding an extra day at landfill)</b>	\$294,000.00	0.00%
<b>Item #3 – Curbside Waste/Recycling (add an extra day at landfill)</b>	\$402,754.00	1.78%

Note: A general tax levy increase of 1% represents approximately \$54,000 in levy increase.

## **ATTACHMENTS:**

N/A

## **CONCLUSION/RECOMMENDATIONS**

The recommendation is for Council to accept the public consultation plan as prepared and direct staff to launch public consultation as of November 15<sup>th</sup>, 2023.

Respectfully submitted:

Michelle Clark  
Operations/ Fleet  
Coordinator

Kevin Benvenuti  
Manager, Environmental & By-Law  
Services

Approved:

Marc Gagnon, Chief  
Administrative Officer

Date of Meeting: November 15, 2023