

Section: Human Resources	Policy number: D-7
Subject: Council Remuneration and Expenses Policy	Effective Date: March 20, 2013
	Revision Date: January 18, 2023
Page: 1 of 3	

THE CORPORATION OF THE MUNICIPALITY OF FRENCH RIVER

BY-LAW 2023-04

BEING A BY-LAW TO ESTABLISH RATES OF REMUNERATION AND EXPENSES INCURRED BY THE MEMBERS OF COUNCIL

COUNCIL REMUNERATION AND EXPENSES POLICY

WHEREAS Section 283 of the Municipal Act, 2001, as amended, provides that a municipality may pay any part of the remuneration and expenses of the members of any local board of the municipality and of the officers and employees of the local board;

AND WHEREAS, despite any Act, a municipality may only pay the expenses of the members of its council or of a local board of the municipality and of the officers and employees of the municipality or local board if the expenses are of those persons in their capacity as members, officers or employees and if,

- (a) the expenses are actually incurred; or
- (b) the expenses are, in lieu of the expenses actually incurred, a reasonable estimate, in the opinion of the council or local board, of the actual expenses that would be incurred.

AND WHEREAS the Municipal Act, , Sections 283(5), provides that one-third of the remuneration paid to the elected members of the council and its local boards may be deemed as expenses incident to the discharge of their duties as members of the council or local board.

AND WHEREAS the Municipality of French River deems it necessary to set rates of remuneration and to reimburse expenses incurred by members of council when traveling on municipal business;

NOW THEREFORE the Council of the Municipality of French River enacts as follows:

1. Purpose

The purpose of this policy is to establish remuneration and the reimbursement of expenses incurred by Members of Council while on municipal business.

2. Annual Remuneration

The Annual Remuneration for Members of Council will be paid on a bi-weekly basis and shall be as follows:

Mayor	\$ 19,211
Deputy Mayor	\$ 12,350
Councillor	\$ 10,292

The remuneration of Council shall be adjusted with an annual economic increase as equivalent to staff.

Section: Human Resources	Policy number: D-7
Subject: Council Remuneration and Expenses Policy	Effective Date: March 20, 2013
	Revision Date: January 18, 2023
Page: 2 of 3	

3. Non-attendance of Council Meetings

Non-attendance at meetings shall be allowed without loss of remuneration. Absence from meetings while on municipal business or for other valid reasons shall not be counted as non-attended meetings.

A member of Council that is absent for more than three successive months without being authorized to do so by Resolution of Council shall forfeit their monthly remuneration thereafter and their seat shall become vacant as per Section 259 (1) of the Municipal Act.

In the event a Member of Council is required to assume the responsibilities of the Mayor for a full month or more, the Member of Council shall be paid the Mayor's rate of remuneration. Remuneration to be pro-rated for portions of a successive month.

4. Council Expenses

When on official municipal business as approved by Council Resolution, Members of Council shall be entitled to the reimbursement of Travel Expenses equivalent to the rates as established for staff in the Employee Policy Manual.

The Mayor, Deputy Mayor and Chief Administrative Officer shall have the discretion to invite visitors for meals in connection with municipal business and such expenses shall be borne by the Municipality of French River as budget permits.

Reimbursement of expenses shall be provided upon submission of the Expense Report Form completed by and signed by the Member of Council claiming expenses and must be approved by the following: Councillors' expenses are approved by the Mayor, the Mayor's expenses are approved by the Deputy Mayor.

The Treasurer is authorized to make payment advances to Members of Council in respect of anticipated expenses for travel that has been approved by Council.

5. Council Attendance at Conferences/Seminars/Workshops/Training

The schedule of annual conferences and such events for the following year will be submitted during the Budget Process. At that time, Council will have the opportunity to express their firm interest in which events they wish to attend while taking into consideration budget requirements, their schedules and the deadlines to reserve accommodations as established by the Conferences. Attendance at such events shall be approved by Council Resolution and in accordance with the approved budget.

6. Mileage Allowance

Members of Council shall receive monthly kilometre payments at a base amount of \$127.50 for the Mayor and \$61.20 for Councillors plus a rate of \$2.00 per kilometre from their qualifying address to the Municipal Complex with respect to attendance at meetings and other travel within the Municipal boundaries.

Section: Human Resources	Policy number: D-7
Subject: Council Remuneration and Expenses Policy	Effective Date: March 20, 2013
	Revision Date: January 18, 2023
Page: 3 of 3	

7. Cell Phone Allowance

Members of Council shall receive a monthly allowance of \$20.00 to cover municipal business-related costs on their personal cell phone.

8. Enactment

The policy shall be reviewed and revised at the beginning of every term of Council.

NOW THEREFORE the Council of The Corporation of the Municipality of French River enacts as follows:

1. That any other by-law or policy inconsistent with this by-law is hereby repealed.
2. This By-law shall come into force and take effect immediately upon being passed.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED ON THIS 18th DAY OF JANUARY, 2023.